



## **TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY**

145 Pacific Ave. Winnipeg, MB. R3B 2Z6 • Tel: 204-925-5744 • Fax: 204-925-5792  
www.athleticsmanitoba.com

### **2020 Summer Outreach Program Facilitators**

Athletics Manitoba, the provincial sport governing body for the sport of athletics, Track and Field, Cross Country, and Road Running is seeking qualified individuals to assist with the development and implementation of a number of programs throughout the summer season. Ideally there will be at least 5 Program Facilitator positions, however all positions are dependent on confirmation of funding.

**NOTE:** Applicants must be under the age of 29 (funding requirement).

#### **Job Description/Duties:**

- Delivery of clinics (outreach programs), travel throughout the Province will be required
- Assist with rural competitions (travel required)
- Assist with Western Canada Challenge (Tri-Province) team development and management
- Assisting with the Manitoba Summer Games meet management and assistance leading up to the event
- Preparing for meets including entries, meet management, setup and teardown
- Act as a representative and ambassador of Athletics Manitoba within the community
- Additional duties assigned

#### **Qualification:**

- Registered member of Athletics Manitoba
- Access to a vehicle
- Available to work weekends
- Able to do light manual labor (moving signs, lifting equipment and boxes)
- Strong background in sport of Athletics
- Exceptional time management skills
- Ability to work with others in inclusive and meaningful ways
- Critical thinking and adaptive thinking required
- Good understanding of basic computer programs such as Microsoft Excel, Word and PowerPoint
- Overall desire to contribute to the development of strong Athletics programs throughout Manitoba

#### **Preferences:**

- Registered university student
- Previous meet experience
- Ability to multitask
- Previous coaching experience
- Run, Jump, Throw, Wheel or Sport Coach training
- Experience working with Hytek Meet Manager software

Interested candidates should forward a resume and cover letter to [execdirector@athleticsmanitoba.com](mailto:execdirector@athleticsmanitoba.com). Please indicate the name of the position in your email subject line and cover letter.

Deadline: March 9th, 2020.

Only those candidates selected for an interview will be contacted.